

Perforce Reporting Hotline Frequently Asked Questions

Q: Will my identity be revealed if I make a report?

A: Your identity will be kept confidential to the fullest extent possible. If you choose to report anonymously, Perforce will not attempt to identify you. However, in some cases, investigation requirements or legal proceedings may necessitate disclosure.

Q: What types of issues should I report through the hotline?

A: Report any suspected misconduct to Perforce, including but not limited to: financial irregularities, fraud, corruption, harassment, discrimination, safety violations, data privacy breaches, conflicts of interest, or violations of our Code of Conduct.

Q: How will I know my report is being addressed?

A: You will receive acknowledgment within 3 business days. For ongoing investigations, we provide bi-weekly updates if you've provided contact information. You can also check the status of your report using the reference number provided when you submitted it.

Q: What happens if the investigation confirms wrongdoing?

A: Perforce will take appropriate corrective action based on the nature and severity of the confirmed misconduct. This may include disciplinary measures, process improvements, additional training, or legal action when necessary.

Q: Can I report concerns about events that happened in the past?

A: Yes. There is no time limit on reporting past misconduct or policy violations. However, please note that investigations of older incidents may be more challenging due to potential limitations in available evidence or witnesses. We encourage reporting concerns as soon as you become aware of them, but historical issues are still important for us to address.

Q: Will I be updated about the outcome of my report?

A: Yes, if you've provided contact information. While we maintain confidentiality regarding specific disciplinary actions, we will inform you when your reported concern has been resolved and whether corrective action was taken. For anonymous reports, you can check the status using the reference number provided when you submitted your report.

Q: Am I protected if I report something that turns out to be incorrect?



A: Yes. Perforce prohibits retaliation against anyone who makes a report in good faith, even if an investigation determines no misconduct occurred. Good faith means you had reasonable grounds to believe the information was true at the time of reporting. Only deliberately false reports may result in consequences.

Q: How should I document or preserve evidence related to my concern?

A: If possible and safe to do so, preserve relevant documents, emails, or other evidence that supports your concern. However, do not attempt to gather evidence you cannot access in the normal course of your work, and never violate laws or policies to obtain information.